

Derby Arts Festival

Complete all relevant sections of this form by reference to the syllabus or use the website www.derbyartsfestival.co.uk for on-line entry.
For paper entries, please use **black ink** and **BLOCK CAPITALS**, apart from email address, and send total fees with a **stamped addressed envelope** to individual Section Secretaries making cheques payable to 'Derby Arts Festival' please check that postage is correct for weight of entries.

ENTRY FORM

For all sections except Ballet & Stage Dance

PLEASE NOTE THAT LATE ENTRIES WILL NOT BE ACCEPTED
CLOSING DATE: 31ST JANUARY 2019

Section Class No.

Class Name Fee (code letter and price)

SOLO/DUET/TRIO ENTRIES ONLY (Name of Performer/s) *Where applicable* please **circle** either **Competitive** or **.....Non-competitive**

**Please
complete top
line on
Performer's
Ticket too**

Mr./Mrs./Ms/Miss (Forename and Surname/s)
.....
email (please print clearly)
.....
Full Address (for correspondence)
.....
.....

Telephone number (inc. area code).....Mobile.....

Date of birth if 18 or under**School**

Instrument/s where applicable.....

Teacher's name & phone number if applicable.....

GROUP ENTRIES ONLY

Name of Group and/or School

Name of Conductor/ProducerNumber of Members.....

Name and address for correspondence

.....
Telephone number (inc. area code).....Mobile.....

email (please print clearly)

DETAILS OF OWN CHOICE BLOCK CAPITALS.....

This section must be completed or your entry will NOT be accepted

Title

Composer..... Author/Poet

Duration in minutes and seconds (accurately please)

Do you require an accompanist? Accompanist fee enclosed (£6.00 per class)

State total entry fees included £..... (Class fees plus accompanist fees)

Signature *On behalf of the performer(s) I agree to abide by the Festival Regulations (see overleaf) and I can confirm that for all performer(s) under 18 (or vulnerable adults of any age) I give (or have obtained) the necessary consents for the performer(s) to take part in the Festival.*

Name: _____ Signed _____

DO NOT FORGET TO INCLUDE A STAMPED ADDRESSED ENVELOPE FOR THE RETURN OF YOUR PERFORMER'S TICKET



Please complete top line on Performer's Ticket

DERBY ARTS FESTIVAL PERFORMER'S TICKET

Name No. and Name of Class.....

FOR OFFICIAL USE ONLY

Day Date Time of Class.....

At No. No. of entries.....

Entry received with thanks. *Signed*..... **SEE OVER FOR CHECKLIST**

Please note that this form may be photocopied. A separate form is needed for each class entered

GENERAL REGULATIONS

No sound, video or digital recordings or photographs may be made of any part of the Festival

1. ENTRIES

- 1.1 The Festival is for amateurs. See Rule 1 at the beginning of the Syllabus. This regulation does not apply to conductors in choral and orchestral classes.
- 1.2 Each entry is to be made on a separate entry form. For multiple entries please send one cheque. Special entry forms must be used in the Ballet and Stage Dance Section; forms are available from Mrs. S. Everson. Online entry forms are available see www.derbyartsfestival.co.uk.
- 1.3 DETAILS OF OWN CHOICE TEST PIECES **MUST** BE GIVEN ON THE ENTRY FORM. WHERE AN OFFICIAL ACCOMPANIST IS REQUIRED, COPIES OF OWN CHOICE PIECES **MUST** BE SENT WITH THE ENTRY FORM. IN ADDITION, A COPY FOR THE ADJUDICATOR **MUST** BE HANDED IN BEFORE THE CLASS COMMENCES. Hymn Books need not be sent in advance – to avoid the cost of postage – but **MUST** be provided on the day. The standard of ‘Own Choice’ test pieces will be taken into consideration. Each copy **MUST** be marked with the performer’s name and class number.
- 1.4 Official accompanists are provided, except for the Ballet and Stage Dance section and Adult Choirs section, and must be requested on the entry form and the fee paid where appropriate. Performers may bring their own accompanist if they wish.
- 1.5 The qualifying dates for age limits are set out at the beginning of each section.
- 1.6 All groups must consist of genuine members only, and no person will be allowed to compete twice in the same class.
- 1.7 All completed entry forms, together with the correct fees, and music if required, must be sent to the appropriate Section Secretaries, whose names appear at the front of the syllabus, by the closing dates given.
- 1.8 The Committee reserve the right to accept or refuse entries at their own discretion. The entry fee will only be returned if a class is cancelled.
- 1.9 Receipts and performer’s tickets, stating time and place of class will be sent as soon as possible. These will admit the performer and his/her accompanist to the Festival for their particular class. Other members of the performer’s family attending the Festival are expected to pay admission on the day. However, ensembles of children under 18 years of age may be accompanied, free of charge, by one adult to every ten children.

2. COPYRIGHT AND PERFORMING RIGHTS

- 2.1 The Music Publishers’ Association has issued a Code of Practice on copying copyright works, and the following concession is made for copying own choice pieces from **volumes only** for the Adjudicator. Other items must not be photocopied without the permission of the copyright holder in each case.
When an Own Choice work is selected from a publication containing several different works and which is not published separately, one copy may be made for the use of the adjudicator at the Festival provided that the performer has already purchased his/her own copy and that the copy made is retained and destroyed by the Administrator of the Festival immediately after the event. This permission specifically does not apply to set works.
Single copies of items may not be photocopied without the prior permission of the copyright holder. This permission does **NOT** apply to making copies for the accompanist who should be always given a printed copy from which to work.
Photocopies for the Adjudicator must be totally legible and in A4 size per page and will be destroyed after the performance. Original downloads/compositions should be clearly marked in red.
- 2.2 The music chosen for the performance must be used in the edition and key specified. Transpositions will only be permitted in versions authorised by the publishers. Any difficulty in obtaining copies should be reported to the Honorary Secretary before 2nd January 2019. Performers must not be replaced by a substitute, nor may they change their **OWN CHOICE** pieces. The Festival is under legal obligation to supply to the Performing Rights Society details of all the items performed in the Festival and the co-operation of teachers and performers in sending information at the correct time would be much appreciated.
- 2.3 All performances using music from shows in current production are subject to copyright law.
Songs from shows in current production may be sung as a concert item i.e. with no costume or movement without need for copyright permission.
Where movement or costumes are included in a performance copyright permission is required and the Festival committee accepts these entries on the basis that the appropriate copyright permission has been sought.
Performers or teachers with queries on how to obtain copyright permission for performance items should contact Festivals House before making their entries.

- 2.4 Derby Arts Festival has an agreement with the Authors, Licensing and Collecting Society. Entrants do not have to seek copyright permission for any poetry, prose or solo dramatic items performed to a time limit of ten minutes. Duologues and one-act plays are **not** covered by this agreement and copyright for these items should be sought and paid for at the time of entry.

3. ADJUDICATION

- 3.1 Alternative or additional adjudicators may be appointed as necessary.
- 3.2 Adjudicator's awards and decisions will be final. No person may be approach an adjudicator at any time and must see a Festival representative with any concerns or enquiries.
- 3.3 Certificates will be awarded as follows: Honours, 90 marks and over; Distinction, 87-89 inclusive; Commended 84-86 inclusive; Merit 81-83 inclusive; Certificate 80 marks.
- 3.4 Trophies/prizes will be withheld if a mark of 85 is not achieved.
- 3.5 Winners of trophies **MUST** sign a receipt before taking the trophy away. In accepting a trophy the winner undertakes to keep it safely and return it ADEQUATELY PACKED and in good clean condition by registered post when notified and by the date given. Lost trophies must be replaced.

4. PERFORMANCE

- 4.1 By applying to enter the Derby Arts Festival, performers accept that the organisers need to comply with current legislation including, for example, child performance licensing.
- 4.2 The order of performance will be as in the Official Programme. If the number of entrants will make a class unduly large, the class may be divided at the committee's discretion. All performers and accompanists must be present at the time stated for the class. Official accompanists are available as a private arrangement for practise before the Festival.
- 4.3 Performers not abiding by the rules will be penalised.
- 4.4 No performer should enter the same own choice more than once and no set piece can be used as an own choice.
- 4.5 A conductor should not sing with his or her choir or play with his or her orchestra.
- 4.6 Marks will be deducted if the performer exceeds the time limit stated in the class.
- 4.7 Successful performers should be prepared to perform their test piece in the Festival Concert if invited.

5. ADMINISTRATION

- 5.1 The decision of the Committee on any question raised or not covered by these Regulations shall be final.

CHECK LIST:

Federation adjudicators working at our festival will allocate marks using the following guidelines:

Have you included....?

1. Name	90+ OUTSTANDING	An exceptional performance, both technically and artistically
2. Date of Birth/ School Year	87-89 or DISTINCTION	An excellent performance, technically and artistically
3. Choice of Piece	84-86 or COMMENDED	A convincing performance, technically and artistically
4. Music for your own choice piece	81-83 or MERIT	A capable performance showing some artistic appreciation and/or technical ability
5. Cheque	78-80 or MODERATE	A performance showing development of technique and/or communication
6. S.A.E.	75-77 or FAIR	A performance limited in its communication